

Letter of Recommendation

As you prepare for your college career or enter the work force, many of you will request a letter of recommendation from your teachers or counselors. To assist in writing such a recommendation and avoid your recommendation sounding like a “form letter, please consider the following questions. Try answering several of them and giving the questions and your answers along with your request.

1. What courses or classes did you most enjoy? Why?
2. What course or class was the most difficult? Why?
3. What are your academic/career goals?
4. What books have you read for pleasure in the last year? Why did you enjoy them?
5. What is your best high school experience? Your worst?
6. What extra curricular activities do you enjoy? (clubs/sports)
7. What do you do in your spare time? (hobbies/interests/jobs)
8. Where have you traveled? What did you enjoy most about the experience?
9. What are your strengths and weaknesses?
10. Do your grades or rank accurately reflect your potential and abilities? Why or why not?