

Expository Reading-Writing Think Sheet

Think sheets are intended to guide the development of expository reading and writing skills. They are used to develop reflection and critical think about reading and writing. In addition, they serve as a way to help students notice text structure to improve comprehension.

Use the following think sheets to help students as they write about their reading.

Think Sheet for Revision

Author _____

Editor _____

List the suggestions your editor has given you.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Put a * next to the suggestion you will use in revising your paper.

Think about ways you can make your paper more interesting to your reader.

On your next draft, make the changes you have indicated. Attach this with your draft.

Think sheet for Editing

Author _____

Editor _____

List the suggestion for editing (spelling, grammar, punctuation) you editor has given you.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

List the rules or ways you will change your paper for editing.

On your next draft, make the changes you have indicated. Attach this with your draft.

Think sheet for organization—chronological

Author _____

Editor _____

List the events in time order that you have used in your paper.

What words did you use to help the reader understand your organization
(first, second, next, then)

-
-
-
-
-

List the ways you will change your paper for organization.

On your next draft, make the changes you have indicated. Attach this with your draft.

Think sheet for organization—compare/contrast

Author _____

Editor _____

List the two items you have compared in your paper.

What words did you use to help the reader understand your organization?
(bigger/smaller, older/younger, taller/shorter)

-
-
-
-
-

List how you compared or contrasted each item in the same ways.

List the ways you will change your paper for organization.

On your next draft, make the changes you have indicated. Attach this with your draft.

Think sheet for organization—order of importance

Author _____

Editor _____

List the items in order that you used in your paper.

What words did you use to help the reader understand your organization?

-
-
-
-
-

List one or two ways to improve your organization.

List the ways you will change your paper for organization.

On your next draft, make the changes you have indicated. Attach this with your draft.